


Administrative - Internal Use Only

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The United States Government, as represented by the Central Intelligence Agency, hereby contracts with you for your personal services under the following terms and conditions:

1. Status. Your status while under this contract continues to be that of a Government employee.

2. Salary. For services rendered the Agency, as an employee, you will be paid a salary of \$14,717 per annum, the equivalent of a GS-10/4. In addition, you will be entitled to legislative salary adjustments, within-grade increases, and authorized overtime in conformance with rules and regulations applicable to Agency appointed employees. Taxes will be withheld therefrom in conformance with Agency policies and procedures.

3. Travel. Travel as may be required in the performance of this contract will be authorized, paid and accounted for in conformance with Agency regulations applicable to appointed employees.

4. Benefits. By virtue of your having converted from Agency Staff Employee status to Contract Employee status without a break in service, you are herein authorized:

(a) Death and disability benefits equal to those authorized under the Federal Employees' Compensation Act, as amended. Claims by you, your heirs or legal representatives under this paragraph will be processed by the Agency in accordance with its procedures in such manner as not to impair security.

(b) Continued coverage under the Federal Employees' Group Life Insurance Act unless you have previously executed a written waiver of said coverage. Your financial contribution will be effected by payroll deduction.

(c) Continued coverage under the Federal Employees' Health Benefits Act. Your financial contribution will be effected by payroll deduction.

(d) Sick and annual leave in conformance with rules and regulations applicable to Agency appointed employees. Annual leave may only be taken at times and places approved in advance by an appropriate Agency representative. All accrued, but unused leave credited to your former leave account will be transferred to the leave account established for you hereunder.

(e) By virtue of the employment relationship established in this contract, you will participate in the Civil Service Retirement System. Your participation, the payment of required employee contributions and the like, will be handled in conformance with the procedures of this organization.

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Unless the contract is sooner terminated by either party hereto, it is specifically understood and agreed that you will retire in accordance with the retirement policy of this organization. For your information, current policy requires that employees will retire at age 60 or as soon thereafter as they are eligible for optional retirement under the Civil Service Retirement System, i. e., upon completion of 20 years of service at age 60 or after a minimum of five years of service at age 62.

5. Execution of Documents. If, in the performance of services under this contract, you assume the custody of Government funds or take title of record to property of any nature whatsoever and wherever situate, which property has in fact been purchased with monies of the U. S. Government, you hereby recognize and acknowledge the existence of a trust relationship, either express or constructive, and you agree to execute whatever documents may be required by the Government to evidence this relationship.

6. Instructions. Instructions received by you from the Government in briefing, training or otherwise are a part of this contract and are incorporated herein, provided that such instructions are not inconsistent with the terms hereof.

7. Secrecy. (a) By virtue of personal knowledge acquired during this and any previous association, you will become privy to employees, associates, plans, programs, methods and the like of this organization, in particular, and the U. S. Intelligence Community, in general. As a direct consequence of this knowledge, you agree to keep forever secret all classified information so obtained; to refrain from presenting a paper, writing for publication; making a speech through any media or forum, or other public statement on the subject of intelligence, factual or fictional, without prior authorization by the Government. Violation of such secrecy may subject you to criminal prosecution under the espionage laws of the U. S. and other applicable laws and regulations.

(b) In the event you marry or remarry during the term of this contract, you agree to advise this organization at least one hundred twenty (120) days in advance of such contemplated marriage, or otherwise as soon as known, and to furnish such personal history data on your prospective spouse as may be required by this organization. You understand and agree that should this organization determine that your marriage would limit or otherwise impair your usefulness to the Government, this contract may be terminated.

8. Term. This agreement is effective as of 1 July 1974 and shall continue thereafter for an indefinite period subject to termination as set out below.

9. Termination. Termination of your services under this agreement will be accomplished in conformance with existing rules, regulations and policies followed by this organization for separation of career appointed employees.

ACCEPTED:

CENTRAL INTELLIGENCE AGENCY

BY

Special Contracting Officer

WITNESS:

APPROVED:

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RCB
5 JUNE 74